



**Thank you for having your Exclusive Use party at the Eagles Nest!  
The following information includes guidelines for your reservation:**

### **Check in**

- When you arrive check in at Guest Services. State your name and your child's name. The Guest Services staff will show you where your room is located.
- Any additional wristbands over the 25 included in the package will be \$6.00.(As of 2020 \$6.50 each)
- Additional wristbands may be requested and paid for at Guest Services. All sales are final.

### **Eagles Nest**

- All children **MUST** wear socks in the Eagles Nest. If someone forgets socks, they are available at Guest Services for \$3.00 each.

### **Food**

- You may provide your choice of food/beverages during your party. You are not required to purchase your food from any particular provider.
- All food and beverage is prohibited in the Eagles Nest.
- Alcohol and red dye beverages such as Kool-Aid or Hawaiian Punch are not allowed at the NBCC

### **Party Room Information**

- The Exclusive Use of the Eagles Nest is only the time you reserved of two hours. Either 9:00am - 11:00am or 5:30pm-7:30pm
- No glitter, confetti, confetti filled balloons, silly string or piñatas.
- Your room rental is strictly the time you scheduled. Either 8:45am or 5:15pm. Therefore, you will not have access to the room any earlier, even to decorate.
- Electrical outlets are available in each room for your convenience.
- DJ's and loud music are prohibited at the NBCC.
- Please use masking tape to hang up all decorations. Hanging decorations from the ceiling is prohibited.
- For the room clean-up, please throw away all garbage into the garbage can provided and our staff will take care of the rest!

### **Payment Information**

- Payments accepted are Visa, American Express, MasterCard, Check or Cash
- **The New Brighton Parks & Recreation Department reserves the right to charge unpaid fees or damages to your credit card following the completion of your Birthday Party Reservation.**

### **Birthday Party Cancellation Policy**

In the event of cancellation of a party, the following fees will apply:

**"Exclusive Use"**- If the party is rescheduled within two months of the cancellation date, a cancellation fee will not be applied to the account. If a date has not been rescheduled within in two months of the cancellation date or the customer cancels and does not reschedule, the account will forfeit half of the down payment.